



RECRUITING

Posting tutorial

Once the position reaches the recruiter, he or she will contact you for more details (in case of a new headcount, a meeting called vacancy briefing is usually set up).

In this phase, the recruiter takes over and searches for relevant candidates (both internal and external), posts advertisements on various job portals and in some cases creates demand for agency workers.

CVs of candidates are then screened by the recruiter and only some of them are transferred to the **Short list** (meaning that they meet the requirements established for the position).

Hiring manager is notified by e-mail about the respective actions.