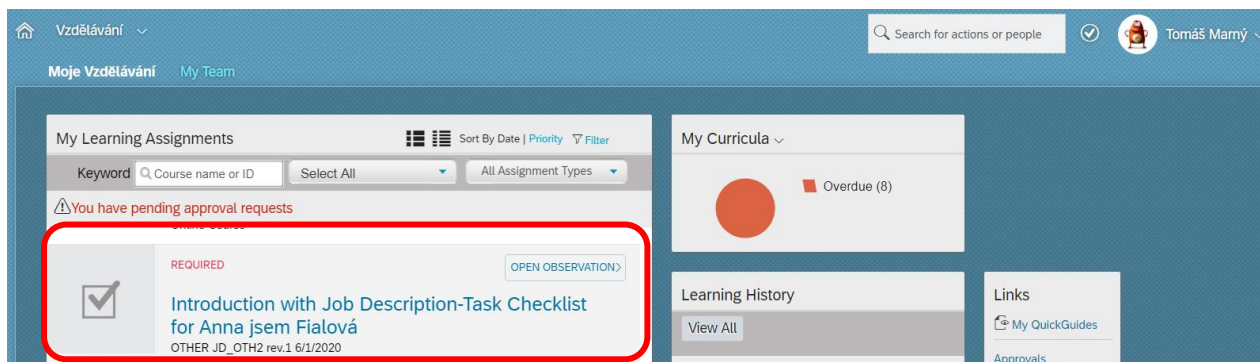


Learning Management System

manual for Another form of Learning – confirmation of learning

For new or transferred colleagues (in adaptation period), we require completion of some other courses. For some types of course, there is superiors confirmation required. These trainings partly substitute Training matrix in paper form.

You will know how to confirm learning via screen below.



Fill all necessary informations, save it and record completion to learning history of evaluated employee. You can also insert other comments to detail of specific task.

OTHER JD_OTH2
* = Required Fields

Tasks	Completion Status	Duration (hh:mm:ss)
• 1 Job Description in myFOX	<input checked="" type="checkbox"/> <input type="checkbox"/>	4

Overall

Enter any overall notes for the observation below. Then indicate the overall status for the task completion. This status will be on the employee's learning history record.

Notes:

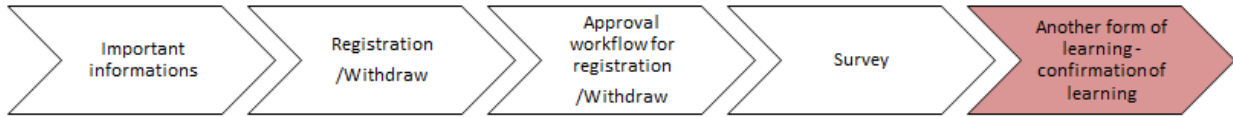
1946 character(s) remaining

Optional: If individual Task durations were not entered above, please enter the Total Duration for the training observation. If individual durations were entered, the sum of the times will be reflected.


Enter duration (hh:mm:ss):

You must submit a response for all tasks. The user must correctly complete at least 0 tasks to add a for-credit completion to history.

If you want to add comment, you can make it thanks to symbol (as on screen below).



Duration (hh:mm:ss)

4 

1990 character(s) remaining

After confirmation, you will see confirmation of successfully recorded learning history.